

REPORTABLE INCIDENT
CALL (208) 364-1883

IDAPA 16.03.22.011.10 INCIDENT, REPORTABLE. A situation when a facility is required to report information to the Licensing and Survey Agency.

1. Resident injuries of unknown origin. This includes any injury, the source of which was not observed by any person or the source of the injury could not be explained by the resident; or the injury includes severe bruising on the head, neck, or trunk, fingerprint bruises anywhere on the body, laceration, sprains, or fractured bones. Minor bruising and skin tears on the extremities need not be reported.
2. Resident injury resulting from accidents involving facility-sponsored transportation. Examples: Falling from the facility's van lift, wheel chair belt coming loose during transport, or an accident with another vehicle.
3. Resident elopement of any duration. Elopement is when a resident who is unable to make sound decisions physically leaves the facility premises without the facility's knowledge.
4. Any injury due to resident-to-resident incident.
5. An incident that results in the resident's need for hospitalization, treatment in a hospital emergency room, fractured bones, IV treatment, dialysis, or death.

IDAPA 16.03.22.350.07. Notification of Licensing and Survey Agency within Twenty-Four Hours. When a reportable incident occurs, the administrator or designee must notify the Licensing and Survey Agency within twenty-four (24) hours of the incident.

Be Prepared With This Information When You Call The Hot Line (208) 364-1883	1. Name and Location of Facility
	2. Name and Title of Person Reporting
	3. Date and Time of the Incident
	4. Resident Name (Include Spelling)
	5. Social Security Number of the Resident or Residents
	6. Outline of What Happened (Brief Description of the Incident)
	7. A Description of Injuries That Occurred
	8. Corrective actions/plan for prevention

Fax a copy of the Facility's Incident Report and the plan to prevent further incidents to (208) 364-1888.

IDAPA 16.03.22.350.02. Administrator or Designee Investigation within Thirty Days. The administrator or designee must complete an investigation and written report of the finding within thirty (30) calendar days for each accident, incident, complaint, or allegation of abuse, neglect or exploitation.

IDAPA 16.03.22.350.03. Resident Protection. Any resident involved must be protected during the course of the investigation.

IDAPA 16.03.22.350.05. Facility Notification to Appropriate Agencies. The facility must notify the Idaho Commission on Aging or it's Area Agencies on Aging, and law enforcement in accordance with Section 39-5303, Idaho Code.

(Title 39 Chapter 53 ADULT ABUSE, NEGLECT AND EXPLOITATION ACT. 39-5303. DUTY TO REPORT CASES OF ABUSE, NEGLECT OR EXPLOITATION OF VULNERABLE ADULTS. (1) Any physician, nurse, employee of a public or private health facility, or a state licensed or certified residential facility, or a state licensed or certified residential facility serving vulnerable adults, medical examiner, dentist, ombudsman for the elderly, osteopath, optometrist, chiropractor, podiatrist, social worker, police officer, pharmacist, physical therapist, or home care worker who has reasonable cause to believe that a vulnerable adult is being or has been abused, neglected or exploited shall immediately report such information to the commission. When there is reasonable cause to believe that abuse or sexual assault has resulted in death or serious physical injury jeopardizing the life, health or safety of a vulnerable adult, any person required to report under this section shall also report such information within four (4) hours to the appropriate law enforcement agency.)